



Application Checklist

The following documents are required for the application:

- Completed [Online-application form](#)
- An officially certified copy of your secondary education certificate, including a transcript of your grades, as well as an officially certified copy of a translation into German, English or French if the original is not in one of these languages
- An officially certified copy of certificates for any passed university examinations, including subjects and grades, as well as an officially certified copy of a translation into German, English or French if the original is not in one of these languages
- Proof of German language skills* (if available)
- 1 passport photo
- Proof that processing fee had been paid

*If you do not want to visit a German language course at TU - Clausthal, please make sure to attach a proof of registration for another language school.

Important:

- **All documents must also be send via post to:**

Internationales Zentrum Clausthal (IZC)
-Ausländerzulassung-
Graupenstraße 11
D-38678 Clausthal-Zellerfeld

- Incomplete applications will **NOT** be processed!
- Application for the Master Petroleum Engineering will also be processed by the International Center Clausthal (IZC).

Special regulations for the following applicants:

- Applicants from Cameroon require an original certification from the German Embassy in addition to the "Zertifikat Deutsch" (ZD)
- Applicants from Morocco can only apply with the "Zertifikat Deutsch" (ZD)
- Applicants from China, Vietnam and Mongolia must present the certificate from the Academic Evaluation Centre: "Zertifikat der Akademischen Prüfstelle" (APS)

Please note: TU Clausthal does **NOT** send an acknowledgment of receipt and processing time takes approx. 6-8 weeks.

