

## Factsheet for Partner Universities and Prospective Students 2019-2020

### Institutional Details

Full name of University	Technische Universität Clausthal / Clausthal University of Technology
Acronym	TUC
ERASMUS+ code	D CLAUSTR01
Address of University	Adolph-Roemer-Strasse 2A, D-38678 Clausthal-Zellerfeld, Germany
University's web address	<a href="https://www.tu-clausthal.de/">https://www.tu-clausthal.de/</a>
Address of the International Center Clausthal (IZC)	Graupenstrasse 11, D-38678 Clausthal-Zellerfeld, Germany
Web for incoming students	<a href="https://www.izc.tu-clausthal.de/en/ways-to-clausthal/exchange-semester/">https://www.izc.tu-clausthal.de/en/ways-to-clausthal/exchange-semester/</a>
Key facts	<p>Clausthal University of Technology was founded in 1775 and is an internationally renowned institution with a long, outstanding history in ingenuity and determination.</p> <p>Internationality has always been very important at TU Clausthal. We are presently working in cooperation with approximately 150 universities and research facilities worldwide. More than 30% of the students and 20% of the academic staff come from abroad, making the campus very international.</p> <p>Clausthal-Zellerfeld is a small university town, located in the center of Germany, in Lower Saxony. The town is nestled in the scenic Harz Mountain National Park. It is a safe, friendly town that welcomes visitors from every corner of the world.</p> <p>In cooperation with the University's administration and institutes, the International Center Clausthal (IZC) coordinates the international relations and activities of TU Clausthal. The IZC is the central service point for international and German students as well as for University staff and faculty.</p>

#### Main Contacts

Director of International Relations	Astrid Abel Email: <a href="mailto:Astrid.Abel@tu-clausthal.de">Astrid.Abel@tu-clausthal.de</a> ; Phone: +49 5323 72 3103
Institutional Erasmus+ Coordinator	Astrid Abel Email: <a href="mailto:Astrid.Abel@tu-clausthal.de">Astrid.Abel@tu-clausthal.de</a> ; Phone: +49 5323 72 3103
Erasmus+ Advisor	Bettina Sekler Email: <a href="mailto:Bettina.Sekler@tu-clausthal.de">Bettina.Sekler@tu-clausthal.de</a> ; Phone: +49 5323 72 2231

Bilateral Agreements	Erasmus+ mobility: Email: <a href="mailto:Bettina.Sekler@tu-clausthal.de">Bettina.Sekler@tu-clausthal.de</a> Phone: +49 5323 72 2231	Worldwide exchange: Email: <a href="mailto:Astrid.Abel@tu-clausthal.de">Astrid.Abel@tu-clausthal.de</a> Phone: +49 5323 72 3103 Email: <a href="mailto:Markus.Heidemann@tu-clausthal.de">Markus.Heidemann@tu-clausthal.de</a> Phone: +49 5323 72 5025
Incoming Mobility Officers	Erasmus+ mobility: Email: <a href="mailto:Bettina.Sekler@tu-clausthal.de">Bettina.Sekler@tu-clausthal.de</a> Phone: +49 5323 72 2231	Worldwide exchange: Email: <a href="mailto:Astrid.Abel@tu-clausthal.de">Astrid.Abel@tu-clausthal.de</a> Phone: +49 5323 72 3103 Email: <a href="mailto:Markus.Heidemann@tu-clausthal.de">Markus.Heidemann@tu-clausthal.de</a> Phone: +49 5323 72 5025
Outgoing Mobility Officers	Erasmus+ mobility: Email: <a href="mailto:Bettina.Sekler@tu-clausthal.de">Bettina.Sekler@tu-clausthal.de</a> Phone: +49 5323 72 2231	Worldwide exchange: Email: <a href="mailto:Astrid.Abel@tu-clausthal.de">Astrid.Abel@tu-clausthal.de</a> Phone: +49 5323 72 3103 Email: <a href="mailto:Markus.Heidemann@tu-clausthal.de">Markus.Heidemann@tu-clausthal.de</a> Phone: +49 5323 72 5025

## Academic information

Academic entry requirements	To apply to studies on <b>Erasmus+</b> <a href="https://www.izc.tu-clausthal.de/wege-an-die-tu-clausthal/austauschsemester/erasmus/">https://www.izc.tu-clausthal.de/wege-an-die-tu-clausthal/austauschsemester/erasmus/</a>																		
	To apply to studies on <b>Worldwide exchange</b> <a href="https://www.izc.tu-clausthal.de/wege-an-die-tu-clausthal/austauschsemester/studierende-von-partnerhochschulen/">https://www.izc.tu-clausthal.de/wege-an-die-tu-clausthal/austauschsemester/studierende-von-partnerhochschulen/</a>																		
German Language requirements	Students must be nominated by their home university.																		
	Our standard entry requirement is <b>B2 level</b> in German language, with the following exceptions:																		
	<table border="1"> <thead> <tr> <th>FACULTY</th> <th>PROGRAMMES</th> <th>ENGLISH LANGUAGE LEVEL</th> </tr> </thead> <tbody> <tr> <td>Energy and Economic Sciences</td> <td>Mining Engineering (Master)</td> <td>B2</td> </tr> <tr> <td>Energy and Economic Sciences</td> <td>Petroleum engineering (Master)</td> <td>B2</td> </tr> <tr> <td>Energy and Economic Sciences</td> <td>International Business Management Year</td> <td>B2</td> </tr> <tr> <td>Natural and Materials Science</td> <td>International Semester in Organic Chemistry</td> <td>B2</td> </tr> <tr> <td>Mathematics / Computer Science and Mechanical Engineering</td> <td>International Semester Modeling and Simulation in Chemical and Process Engineering</td> <td>B2</td> </tr> </tbody> </table>	FACULTY	PROGRAMMES	ENGLISH LANGUAGE LEVEL	Energy and Economic Sciences	Mining Engineering (Master)	B2	Energy and Economic Sciences	Petroleum engineering (Master)	B2	Energy and Economic Sciences	International Business Management Year	B2	Natural and Materials Science	International Semester in Organic Chemistry	B2	Mathematics / Computer Science and Mechanical Engineering	International Semester Modeling and Simulation in Chemical and Process Engineering	B2
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	<p>Clausthal University of Technology is offering additional lectures taught in English from a variety of different study paths. The language requirement for these courses is also a B2 level in English. Further information can be found here:</p> <p><a href="https://www.izc.tu-clausthal.de/fileadmin/Printmedien/flyer_classesconducted2017_web.pdf">https://www.izc.tu-clausthal.de/fileadmin/Printmedien/flyer_classesconducted2017_web.pdf</a></p> <p>Students wishing to enroll only in courses taught in English will not need to provide any German language certificate.</p>																		

Academic calendar	<p>The Academic Year at Clausthal University of Technology is divided into two semesters:</p> <ul style="list-style-type: none"> <li>- First semester (winter semester): October to March</li> <li>- Second semester (summer semester): April to September.</li> </ul> <p>For further details please refer to this webpage:  <a href="https://www.studienzentrum.tu-clausthal.de/allgemeine-informationen/semestertermine/">https://www.studienzentrum.tu-clausthal.de/allgemeine-informationen/semestertermine/</a></p>												
Academic Load	Students are expected to take the normal academic load of 30 credits per semester.												
Examinations and assessments	When selecting courses, students must pay attention to the method of assessment. Most of the courses are assessed continuously throughout the semester in which the course is offered. Students must be aware that attendance to the lectures and laboratories is relevant part of the assessment, and is thus an important factor to think about when choosing modules.												
Looking for courses	<p>Students may have to submit their application based on the previous year's catalogue and it may not be possible to guarantee that all modules shown for the previous year will be running in their current year of study.</p> <p>You will find a list of the courses available here:  <a href="https://qisweb.hispro.de/tuc/rds?state=wtree&amp;search=1&amp;menuid=lectureindex&amp;menu_open=y">https://qisweb.hispro.de/tuc/rds?state=wtree&amp;search=1&amp;menuid=lectureindex&amp;menu_open=y</a></p> <p>You can also search for the language of instruction:  <a href="https://qisweb.hispro.de/tuc/rds?state=change&amp;type=5&amp;moduleParameter=veranstaltungSearch&amp;nextdir=change&amp;next=search.vm&amp;subdir=veranstaltung&amp;form=display&amp;function=search&amp;clean=y&amp;category=veranstaltung.search&amp;navigationPosition=lectures%2Csearch&amp;breadcrumb=searchLectures&amp;topitem=lectures&amp;subitem=search">https://qisweb.hispro.de/tuc/rds?state=change&amp;type=5&amp;moduleParameter=veranstaltungSearch&amp;nextdir=change&amp;next=search.vm&amp;subdir=veranstaltung&amp;form=display&amp;function=search&amp;clean=y&amp;category=veranstaltung.search&amp;navigationPosition=lectures%2Csearch&amp;breadcrumb=searchLectures&amp;topitem=lectures&amp;subitem=search</a></p>												
International Programs	<p>TUC offers international programs taught exclusively in English. Please see details here:</p> <table border="1" data-bbox="496 1290 1358 1597"> <thead> <tr> <th>FACULTY</th> <th>PROGRAMMES</th> <th>ENGLISH LANGUAGE LEVEL</th> </tr> </thead> <tbody> <tr> <td>Energy and Economic Sciences</td> <td>International Business Management Year</td> <td>B2</td> </tr> <tr> <td>Natural and Materials Science</td> <td>International Semester in Organic Chemistry</td> <td>B2</td> </tr> <tr> <td>Mathematics / Computer Science and Mechanical Engineering</td> <td>International Semester Modeling and Simulation in Chemical and Process Engineering</td> <td>B2</td> </tr> </tbody> </table>	FACULTY	PROGRAMMES	ENGLISH LANGUAGE LEVEL	Energy and Economic Sciences	International Business Management Year	B2	Natural and Materials Science	International Semester in Organic Chemistry	B2	Mathematics / Computer Science and Mechanical Engineering	International Semester Modeling and Simulation in Chemical and Process Engineering	B2
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Courses taught in English	<p>You can find the list of courses taught in English in <b>Bachelor</b> level here:  <a href="https://www.izc.tu-clausthal.de/fileadmin/Printmedien/flyer_classesconducted2017_web.pdf">https://www.izc.tu-clausthal.de/fileadmin/Printmedien/flyer_classesconducted2017_web.pdf</a></p> <p>There are also several <b>Master</b> studies taught in English:</p> <ul style="list-style-type: none"> <li>• <a href="#">Mining Engineering</a></li> <li>• <a href="#">Petroleum Engineering</a></li> </ul>												

Restrictions	<p>Exchange students should mainly choose their courses within the field of study stated in the bilateral exchange agreement signed between home university and TUC.</p> <p>Whether or not they are allowed to take courses within other fields depends on their academic background, special language requirements and course availability. For more details please contact the IZC.</p>
Tuition and other fees	<p>Erasmus+ students won't have to pay tuition fees, but will be subject to an administrative fee. The administrative fee for each semester currently amounts to 117,- €. In order to get your student card directly after your arrival in Clausthal-Zellerfeld and in order to complete the enrolment process, we recommend to pay the administrative fee before your arrival to the university account:</p> <p>Sparkasse Hildesheim Goslar Peine  IBAN: DE59 2595 0130 0000 0083 59  BIC: NOLADE21HIK  Recipient: Clausthal University of Technology  Reference: Name of applicant</p>
Transcripts of Records	<p>The University does not automatically end transcripts. Students have to apply for the transcript at the examination office of TUC after their stay. One hard copy transcript will be sent to the address you gave us in your application.</p>
Grading system	<p>The following pdf document will facilitate the interpretation of each grade awarded to students:</p> <p><a href="https://www.izc.tu-clausthal.de/en/ways-to-clausthal/exchange-semester/erasmus/ects-learning-agreement/">https://www.izc.tu-clausthal.de/en/ways-to-clausthal/exchange-semester/erasmus/ects-learning-agreement/</a></p>

## Application procedures

Nomination	<p>Erasmus+ and Worldwide Exchange Students should be nominated by their respective home institutions. Each nomination must contain:</p> <ul style="list-style-type: none"> <li>• full name</li> <li>• gender</li> <li>• date of birth</li> <li>• email address</li> <li>• cycle of the mobility (Bachelor, Master, Doctorate)</li> <li>• period of the stay</li> </ul> <p>Contact <a href="mailto:Bettina.Sekler@tu-clausthal.de">Bettina.Sekler@tu-clausthal.de</a> if you require more details of our nomination procedures in case of Erasmus+ mobility. Address your query to <a href="mailto:Astrid.Abel@tu-clausthal.de">Astrid.Abel@tu-clausthal.de</a> or <a href="mailto:Markus.Heidemann@tu-clautshal.de">Markus.Heidemann@tu-clautshal.de</a> in case of Global Mobility.</p>
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Application process	<p>When we receive the nomination we will send the student an email containing an invitation to apply to TUC. Applicants are expected to complete the Application Form + Learning Agreement, including making provisional module choices and submitting along with their applications the following scans:</p> <ul style="list-style-type: none"> <li>• Copy of passport/ID</li> <li>• One passport size picture</li> <li>• German or English language proficiency certificate</li> <li>• Health insurance card or private Insurance policy</li> </ul> <p>For applicants who meet our basic criteria, we aim to send an acceptance letter ASAP after receiving the student's correct and complete supporting documentation. Module choices are forwarded onto Faculties for consideration.</p> <p>If students are not accepted for all their choices, they will be given the opportunity to select new modules when they receive the approval to the Application from us.</p>
Application deadlines	<p>It is important that students apply by the proposed deadline. Applications must be submitted by the following periods:</p> <ul style="list-style-type: none"> <li>• <b>15 April</b> for students starting in wintersemester</li> <li>• <b>15 October</b> for students starting in summer semester</li> </ul> <p><b>Late applications will not be considered.</b></p>
Certificate of Arrival and Departure	<p>It is most likely that Erasmus+ and Worldwide exchange students will need us to sign their Certificates of Arrival and Departure. They should bring them to the International Center Clausthal (IZC) to receive a signature.</p> <p>It is the responsibility of the student to return the signed documents to their home institution.</p>
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## German Language courses

Intensive courses	<p>If you intend to take part in an Intensive German Language course you can contact Dr. Schröder and/or Ayse Borchardt, email: <a href="mailto:Joerg.Schroeder@tu-clausthal.de">Joerg.Schroeder@tu-clausthal.de</a>, <a href="mailto:Ayse.Borchardt@tu-clausthal.de">Ayse.Borchardt@tu-clausthal.de</a></p> <p>Please note that students have to pay for the Intensive German Language courses.</p> <p>In addition during semester we offer German courses free of charge for our exchange students from the beginning of every semester. Those courses take place twice a week for approximately 2 hrs each.</p> <p>For both kind of courses students can obtain ECTS-credits.</p>
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## Accommodation

Accommodation	<p>The International Center Clausthal does not deal directly with housing arrangements. For the student dorms please refer to:</p> <p><a href="https://www.stw-on.de/en/clausthal-zellerfeld/housing/">https://www.stw-on.de/en/clausthal-zellerfeld/housing/</a></p> <p>Rooms are always high in demand. That's why it is very important to apply online asap. For further information regarding accommodation, please contact Janina Petkoski, <a href="mailto:j.petkoski@stw-on.de">j.petkoski@stw-on.de</a></p> <p>Other accommodation options can be found via the following links or on facebook. <a href="https://www.immobilienscout24.de/wohnen/niedersachsen,goslar-kreis,clausthal-zellerfeld/mietwohnungen.html">https://www.immobilienscout24.de/wohnen/niedersachsen,goslar-kreis,clausthal-zellerfeld/mietwohnungen.html</a></p> <p><a href="http://www.clausthal-zellerfeld.de/portal/seiten/college-wohnen-">http://www.clausthal-zellerfeld.de/portal/seiten/college-wohnen-</a></p>
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## Health insurance

Health Insurance	<p>In order to be accepted as Erasmus+, Worldwide Exchange or self-funded students, individuals should comply with the existing regulations concerning Health care insurances. For more information on Health Insurances, please visit:</p> <p><a href="https://www.izc.tu-clausthal.de/en/ways-to-clausthal/exchange-semester/erasmus/health-insurance/">https://www.izc.tu-clausthal.de/en/ways-to-clausthal/exchange-semester/erasmus/health-insurance/</a></p>
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