



# Processing Fee for Checking International Certificates

Clausthal University of Technology charges a fee of **125,-** Euros for processing international certificates. As an international applicant you must pay this amount prior to your application.

Applicants with certificates from **China, Vietnam** and **India** pay a fee of **100,-** Euros upon presentation of their APS certificate.

**The following groups of applicants are exempt from the fee:**

1. Applicants with EU citizenship (Passport/ID Card)
2. Students participating in the Erasmus+ program of TU Clausthal
3. Exchange students participating in a cooperation program (non-degree seeking students)
4. Holders of publicly funded German scholarships (e.g. DAAD Award Letter)
5. Graduates of a recognized Studienkolleg (FSP-Zeugnis)
6. Students transferring from another German university (Enrollment Certificate)
7. Doctoral candidates (Supervision agreement)
8. Applicants with a written assessment by the Central Office for Foreign Education - ZAB
9. Applicants who had already received an admission letter from TU Clausthal (Admission letters not older than 2 years)

## How to pay the processing fee:

Please pay the fee of 125,- or 100,- EUR, respectively, to the following bank account:

**Receiver:** TU Clausthal  
**IBAN:** DE55 2505 0000 0152 0002 38

**Bank:** NORD/LB  
**Swift/BIC:** NOLADE2H

**Address of the bank:** Friedrichswall 10 · D-30159 Hannover  
**Designated use:** *Cost center 3002 0350, first name, surname, date of birth*

## Important:

- Payment is possible via PayPal, credit card and direct debit. Further information can be found here: <https://www.izc.tu-clausthal.de/en/payment>
- Please do not fail to enclose the proof that you have transferred the complete fee with your application, otherwise your application **CANNOT** be processed.
- Your application can only be processed once the full amount has been credited to the TU Clausthal account

Date: 15.06.2025

