

Application Checklist

- Completed online application form of TU Clausthal (duly signed)
- An officially certified copy of your secondary education certificate, including a transcript of your grades, as well as an officially certified copy of a translation into German or English or French.
- An officially certified copy of your Transcript of Records including grades from university (if available)
- An officially certified copy and translation (English or German) of your diploma certificate such as Bachelor's degree (if available)
- Applicants with Chinese, Vietnamese and Indian school or academic certificates must present APS
- A copy of your passport (if available)
- A complete curriculum vitae (CV)
- Proof of German language skills (if available)
- Proof of payment of application fee
- If you do not wish to attend a preparatory German language course at one of the partner institutions of TU Clausthal, please send a confirmation of registration from another language school in Germany
- Current enrollment certificate and No-objection-certificate from your university (if you were already enrolled at a German university)
- **All Documents must also be sent via postal mail to:**

**Internationales Zentrum Clausthal (IZC)
Graupenstr. 11
38678 Clausthal-Zellerfeld**

As of 25.05.2023 application documents for Master's programs will only be accepted in **German** or **English**.

Important: Incomplete applications will not be processed.

ATTENTION: TU Clausthal does not send an acknowledgment of receipt. In the case of conditional admission, the processing time can take between approx. 6-8 weeks.