**Important Information about our English Courses**

In addition to our regularly scheduled English courses, we also offer workshops and segmented meetings to improve not only your English skills but your career skills as well.

**English Preparation Course: Vorbereitung auf den Einstufungstest Englisch**

Monday, 14 October – Friday, 18 October, 14:30-17:00

**Einstufungstest Englisch/English Placement Test**

Monday, 21 October & Tuesday, 22 October, 08:00-17:00

*Please, sign up for one of the groups on Stud.IP. This test is mandatory for students who want to take an English class this semester.*

**Intercultural Competence**

Friday, 08 November; Saturday, 09 November, 10:00-15:00
Friday, 29 November; Saturday, 30 November, 10:00-15:00
Friday, 13 December; Saturday, 14 December, 10:00-15:00

*There is an attendance requirement. All six sessions must be attended.*

**7 (Deadly) Career Skills in English**

Fridays, 09:00-12:00

15 November How to Run a Meeting  
22 November Writing Emails  
29 November Presentations  
10 January Avoiding Common Errors in Writing  
17 January Unconscious Bias  
24 January Job Interviews  
31 January Numbers and Figures

You can register for these courses on Stud.IP. As dates and times can change, up-to-date details about these courses are posted on Stud.IP.

If you have any further questions, simply visit us in the IZC. We’ll be happy to help select the best English courses for you.

**Klaudia Böhlefeld**, klaudia.boehlefeld@tu-clausthal.de, Room 8  
**Dr. Hakan Gür**, hakan.guer@tu-clausthal.de, Room 12  
**Jessica Schulze-Bentrop**, jessica.schulze-bentrop@tu-clausthal.de, Room 12

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**Internationales Zentrum Clausthal (IZC)**  
International Center Clausthal (IZC)

Graupenstraße 11 - 38678 Clausthal-Zellerfeld  
www.izc.tu-clausthal.de